



Workplace Dress Code

Date: 2000 12 01 / 2011 06 30 / 2012 08 31 / 2018 01 23 / 2024 06 18

Administrative Procedures

1. Responsibilities

- 1.1 All staff are responsible for adhering to this Dress Code Policy.
- 1.2 The Principal of the school may declare not more than one (1) dress down day per week for the school.
- 1.3 The Director of Education may declare a limited number of dress down days for the central office staff.
- 1.4 Attire on dress down days and school spirit days may be more casual; however, it is still required that dress project a professional image.

2. Expectations

Dress and Appearance

The expectation for the dress and appearance of employees is one that promotes a professional image.

- 2.1 Staff shall dress professionally for their assigned tasks.
- 2.2 Board issued identification badges must be worn at all times and must be positioned above the waist with the employee's picture showing.
- 2.3 While on duty, custodial and maintenance staff shall wear Board approved uniforms.
- 2.4 Clothing with offensive, culturally insensitive or inappropriate words, terms or logos, with large logos, with pictures, with cartoons or with slogans shall not be worn.

Footwear

Wearing appropriate footwear can play an important role within our schools and worksites in reducing accidents. It is the responsibility of all staff to wear footwear that is appropriate for the job. When choosing footwear, staff should take the time to consider their job tasks and the



environmental conditions of their work area in relation to the potential for injury to the foot and/or the potential for slips, trips, and falls. Staff should refer to the Board's Footwear Safety Guidelines to assist with choosing the appropriate footwear for the various circumstances that may be encountered within our School Board.

3. Additional Information

The St. Clair Catholic District School Board is committed to the principles of equity and inclusive education, consistent with our Catholic teachings, which value and promote human rights and social justice in all Board policies, programs, guidelines, operations and practices.

References

Occupational Health and Safety Act